



CRESTWOOD FAIR

Crestwood Reserve Chapel Lane Baulkham Hills

Organised by Crestwood Fair Incorporated

ABN 44 182 022

SUNDAY 27 SEPTEMBER 2009 11.00AM – 7.30PM

Name of Organisation:					
Address:					Postcode
Contact Name:		Email:			
Phone:	W:	H:	Mobile	Fax	
Type of stall. (i.e. activity, display, information food, merchandise)					
Products to be sold					
YOUR DEPARTURE TIME (PLEASE CIRCLE)			5.15 to 6.00 PM	7.30 PM	

SITE DETAILS

<u>SIZE</u>	Commercial	How many?	Community	How many?	Amount	Comment
2m x 2m Site only	\$50		No Charge			
4m x 4m Site only	\$90		No Charge			
4m x 4m with Fete Stall (counters on 3 sides)	\$170		\$80			
Site only - Larger - What size? m x m	\$110		No Charge			

ADDITIONAL CHARGES

Power to Site (Includes Safety Board)	\$30		\$30			
TOTAL AMOUNT DUE					\$	

CONDITIONS

FEE	Application Fee(s) (if applicable) must be paid when submitting this application, by the Closing Date for Bookings, Friday 11 September 2009. Bookings will not be accepted without payment.
REFUNDS	No refunds will be given due to cancellation of event caused by circumstances beyond the control of the event organisers, eg. Wet, inclement or windy weather
PUBLIC LIABILITY INSURANCE	All stallholders must provide proof of current Public Liability Insurance & Product Insurance prior to the event. Failure to provide this information may result in the stallholder being refused entry to the event.
EQUIPMENT	Stallholders must provide own tables, chairs, leads etc. A Safety Board will be provided for prepaid powered sites.
TYPE OF STALL	Crestwood Fair Incorporated will endeavour to avoid too many of the same type of stall and will accept applications on a "first in, first served" basis. (Community groups are given preference for food stalls.)
PRODUCTS	Stallholders are only authorised to sell products as entered on this form and as described on the confirmation letter sent to them by Crestwood Fair Inc.
ACCEPTANCE	Crestwood Fair Incorporated reserves the right to accept or reject any application. All applications received by the Closing Date will be sent written acceptance or rejection of their application by Friday 18 September 2009
ALLOCATED AREA	All Stallholders must only trade within their allocated site. Site locations will not be amended on the day
SITE SET UP	The stallholder must set up their display/stall/equipment in a safe workmanlike manner, and comply with safety standards, including the "The Hills Shire Council Guidelines for Temporary Food Premises" (which will be sent to you with your confirmation letter if you are a food vendor)
RISK ASSESSMENT	The stallholder is responsible for managing all risks occurring from their activity, and must abide by any direction given by Crestwood Fair Incorporated or The Hills Shire Council Officers in relation to risk management, including directions regarding the moving of vehicles on the Fair Grounds.
STAFFING	The stallholder agrees that all staff operating the stall will be fit and proper people for a family based public event.
INDEMNITY	The stallholder agrees to indemnify Crestwood Fair Incorporated and The Hills Shire Council against all liability, claims, demands, expenses, fees, fines, penalties, suits, proceedings and actions of any kind.
LIABILITY	The stallholder occupies and utilises the site at their own risk, and releases Crestwood Fair Incorporated and The Hills Shire Council from any liability for any damage to the display/stall/equipment or any other property of any description, or for loss of income due to event cancellation or eviction due to non-coherence to safety regulations or terms of this agreement.

**** I agree to the above Stallholder Terms & Conditions for Crestwood Fair 2009**

NAME: _____ DATE: _____ SIGNED: _____

**** Copy of Public Liability and Product Insurance Certificate attached**

YES/NO

Cheques payable to CRESTWOOD FAIR INC. Return entry form & cheque to -

CRESTWOOD FAIR INCORPORATED PO Box 6863 BAULKHAM HILLS NSW 2153 Ph: (02) 9674 1423

CLOSING DATE FOR BOOKINGS 11 SEPTEMBER 2009